UCS Retiree Co-Pay Claim Form
Physician Co-Pay & Prescription Drug Co-Pay

CSEA EMPLOYEE BENEFIT FUND

Form must be completed and signed by the CSEA Employee Benefit Fund member. All required documentation must be attached. Members are entitled to reimbursement once annually for physician office visit co-pays and prescription drug co-pays for themselves and their eligible dependents. **Deadline for claim submission is March 31 of the following year.**

Claim Year _____

Member's Name _____ EBF ID# _____

Mailing Address _____ Apt # _____

City _____ State _____ Zip Code _____

Daytime Phone # _____ Email _____

Member's Health Insurance Carrier(s) _____ Spouse's Health Insurance Carrier(s) _____

Member's Signature _____ Date _____

Please allow up to 6 weeks for processing.

PLEASE INDICATE WHICH BENEFIT YOU ARE SUBMITTING FOR

Instructions: Complete this claim form and submit with your itemized pharmacy printout **and/or** Explanation Of Benefits (EOB) from your health insurance carrier when you have reached the maximum benefit(s) for the current calendar year. If you do not accumulate the maximum allowed, submit your claim after December 31 for what you did pay.

$100 Prescription Drug Co-Pay Benefit: ☐ Claim Year _____

Only co-pays are reimbursed. Charges for non-covered drugs, items that cost less than your co-pay amount and brand/generic differentials are not reimbursed. Please do not use highlighter on print-outs.

$125 Physician Co-Pay Benefit: ☐ Claim Year _____

Only office visit co-pays are reimbursed. Only one (1) co-pay per visit is reimbursed. Co-pays for additional services performed at the same visit are not reimbursed. **Non-physician provider, physical therapy, emergency room, hospital, urgent care, lab, x-ray/imaging and dental co-pays are not eligible. Deductible/co-insurance payments are not eligible.**

Cash register receipts, original pharmacy receipts/physician receipts and cancelled checks are not accepted for this benefit.

MAIL COMPLETED FORM TO

CSEA Employee Benefit Fund
PO Box 516
Latham, NY 12110-0516